

Power of Attorney/Consent of a Legal Representative, Limited guardian or Adult guardian for Certificate of Personal Seal

Written Confirmation by a Diplomatic Mission (Consul) or Prison (Prison Officer)

Written Confirmation by the District Tax Office (Head of the Tax Office)

※ Fill out this form and check where appropriate according to the instructions on the back of the form. The "Nationality" section is only for written confirmation by a diplomatic mission (consul). Anyone who applies for a certificate of personal seal that belongs to a deceased person may be denounced to the authorities.

※ Those who apply for a certificate of personal seal may request for text message notification of whether their certificate has been issued.

[Power of Attorney for Certificate of Personal Seal]

Authorizer	Name	(Signature or Seal)	Resident Registration No.		
	Nationality	[] Address			
	Type of Identification Card	Purpose of Issuance	No. of Copies		
Authorized Person (Applicant)	Name	Resident Registration No.			
	[] Address	Relationship			
Mandate reason					

I authorize the above-named person to be issued with a certificate of my personal seal.

Date _____ (YYYY/MM/DD)

[Consent of a Legal Representative, Limited guardian or Adult guardian]

Legal Representative, Limited guardian or Adult guardian	Name	Resident Registration No.			
	Address				
	Relationship	No. of Copies	Personal seal or Signature		
		* Attach the certificate of personal signature at the time of signing			

I agree on the issuance of a certificate of the personal seal of this person (Name: _____).

Date _____ (YYYY/MM/DD)

I certify that the authorization above is true and accurate.

Date _____ (YYYY/MM/DD)

Diplomatic Mission (Consul) (Signature or Seal)

Prison (Prison Officer) (Official Seal) (Signature or Seal)

Confirmation of the Head of Tax Office	Type of Real Estate	
	Location of Real Estate	

I confirm the information above.

Date _____ (YYYY/MM/DD)

Head of Tax Office (Signature or Seal)

Notes and Instructions

1. For the "Power of Attorney" or "Consent of a Legal Representative, limited guardian or adult guardian", enter the date on which the issuance is authorized. The Power of Attorney shall remain effective for six months from the date of authorization or consent.
 2. If you wish to receive two or more copies of the certificate, specify the number of copies needed in the "No. of Copies" section. If left blank, one copy will be issued.
 3. In the "Purpose of Issuance" section, enter why a certificate of the personal seal is needed (e.g. for real estate sales, for collateral security, for car sales, etc.), and print your name in the "signature" section.
 - ※ In the "Purpose of Issuance" section, do not put a statement such as "I give this person full authority to sell my real estate".
 4. If you are authorized to be issued with a certificate of a personal seal for a minor, limited wards or adult wards, you must fill out both "Power of Attorney" and "Consent of a Legal Representative, limited guardian or adult guardian".
 5. A person whose resident registration has been cancelled(exclusive of emigration) or who does not have a registered address cannot be authorized to be issued a certificate of the personal seal. The authorized person must show his/her ID if requested for the purpose of checking the accuracy of the information submitted from the following list of an acceptable ID: resident registration card, driver's license, passport, registration card for people with disabilities [(welfare card) welfare cards without resident registration number and address on them are excluded].
 6. For resident registration number: if you are an overseas Korean national and do not have a resident registration number, enter your passport number; if you are a registered domestic resident, enter your domestic residence report number; and if you are a foreigner, enter your alien registration number.
 7. If an overseas Korean national, a person residing (visiting) abroad, or a prisoner authorizes a person to be issued with a certificate of the personal seal, he/she must receive a confirmation from one of the following organizations as applicable (not applied to an overseas Korean national who resides in Korea) In addition, if an overseas Korean national wishes to be issued with a certificate of his/her personal seal for the purpose of a transfer of real estate property rights, he/she must enter the type and location of the real estate concerned and receive a confirmation from the head of the tax office in the jurisdiction in which the real estate belongs.
 - a. Overseas Korean national, person residing (visiting) abroad: Diplomatic mission (Consul); or
 - b. Prisoner: Prison (Prison Officer).
 8. Those who counterfeit the signature or seal of someone else or use it in a fraudulent manner (e.g. applying for or being issued with a certificate of personal seal of someone else or a deceased person by false entry of information) are subject to punishment in accordance with Articles 231 through 240 of the criminal law.
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